



## Application Procedures for Summer Programs in the US

### General Guidelines

1. Students and parents should consult the updated summer school listings on our website and MS Teams. Students should research any programs they are interested in attending **before** scheduling an appointment with their counselor. Keep in the mind the following criteria:

- Program location and duration
- Course offerings
- Cost
- Admissions requirements (language tests, essays, recommendations, etc.)
- Housing options
- College credit options
- Additional activities/opportunities

**Students must ensure they meet all admission and US entry requirements (visas, vaccinations, etc.)**

2. Make an appointment with your UACO counselor to assist you in choosing and applying to your selected program. The earlier you apply, the greater chance you have of finding your choice of classes open and available.

### Application Requirements

Please note that application requirements vary from program to program. **All applications and communication with summer programs should be done using your Athens College e-mail.**

MATERIALS TO BE SUBMITTED	
<b>TRANSCRIPTS</b>	Students should come the UACO office to request <b>transcripts at least 1 week before</b> the application deadline. Counselors will submit transcripts or upload them directly on the applications.
<b>RECOMMENDATIONS</b>	Students should invite their teachers to submit recommendation letters electronically using their Athens College email. Refer to individual program requirements for method of submission. Gym 3 students who need an official school/counselor recommendation should obtain one from their principal.
<b>PERSONAL STATEMENT / ESSAYS</b>	Students should meet with their UACO counselor for guidance and feedback.
<b>APPLICATION FORM AND FEES</b>	Students must submit application forms and pay any fees directly to the program.
<b>LANGUAGE TEST</b>	Refer to individual program requirements.

**Additional Materials/Information**

- If the program requires a graded copy of an essay in English, students should ask their English teacher to provide one their UACO counselor for submission.
- Some programs require that specific subject teachers write their recommendations (English teacher or Math/Science teacher). This cannot be changed.

**Students must inform their UACO counselor of their admission decision(s), and, upon completion of program, should bring copies of any grades or evaluation reports they receive.**